

State EMS Advisory Board
The Place at Innsbrook, Glen Allen, Virginia
February 10, 2006
1:00 PM

Members Present:	Members Absent:	Staff:	Others:
Randy P. Abernathy Reverend Coan Agee Byron F. Andrews, III Edward B. Bish, Jr. Earl N. Carter, Jr. Jennie L. Collins Gary P. Critzer Gary A. Dalton Chip Decker James R. Dudley, M.D. Theresa E. Guins, M.D. Catherine Hudgins Linda G. Johnson Kimberly J. Mitchell, M.D. Dr. Lori Moore Morris Reece Linda Sayles Donald E. Taylor Karen D. Wagner Kent Weber Carl F. Wentzel, III, M.D. Douglas R. Young	Sherrin C. Alsop Kevin L. Dillard (Excused) May H. Fox Rao R. Ivatury, M.D. Elizabeth Jo Martin (Excused)	Michael D. Berg Paul Sharpe Jodi Kuhn Timothy M. Kimble Warren W. Short Chad Blosser Greg Neiman Ruth Robertson Carol Morrow Ken Crumpler Winnie Pennington Bat Peachy Jim Nogle Scott Winston Gary R. Brown Carol Gilbert	Heidi M. Hooker Jon R. Donnelly Lisa Kaplowitz Kim Allan Rob Logan Jim Chandler Matt Dix Bill Bullock Scott Hechler Donna Taylor John Cooke Don Wilson Jeff Meyer Wes Shifflett Wayne Peer Melinda Duncan Connie Purvis Mary Kathryn D. Allen David E. Cullen, Jr. Petra M. Connell Tina Skinner

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order	Karen Wagner, Chair, called the meeting to order at 1:08 PM	
Approval of Minutes	Correction noted to November minutes – under “Medical Direction Committee” – 3 rd paragraph – the representative to the American Heart Association Stroke Task Force is Dr. Kimberly Mitchell, not “Dr. Guins”.	The minutes were approved with that correction.
Approval of Agenda	The meeting agenda was approved with one change to the reporting order on the “Proposed Agenda”.	The agenda was approved with the change.
Chairman’s Report – Karen Wagner	<u>Town Hall Meetings</u> - In response to feedback from constituents during the 2005 EMS Symposium, the leadership of the Advisory Board in conjunction with the Office of EMS has decided to develop a series of Town Hall Meetings. These meetings will take place throughout the Commonwealth; and at each meeting some	The first session will take place within the next 90 days in the ODEMSEA region. The complete schedule of meetings will be posted on the OEMS web site.

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	<p>EMS Advisory Board members and OEMS staff will talk about the actions and functions of the Advisory Board and the OEMS.</p> <p><u>Executive Committee Meeting</u>- An Executive Committee meeting of the EMS Advisory Board has been tentatively scheduled for February 24. The meeting will address some revisions and changes within the Bylaws, as well as some additional actions that will be brought to the full Board at the May meeting for approval.</p> <p><u>ALS Accreditation Process</u>- Following the November Board meeting, ODEMSA sent the EMS Advisory Board Chair a letter. Ms. Wagner has responded to the letter and a copy of the letter will go on file with the minutes from this meeting.</p>	<p>The confirmed meeting date and location will be posted on the OEMS web site.</p>
1st Vice Chair Report – Randy Abernathy	No report.	
2nd Vice Chair Report – Jennie Collins	Ms. Collins has received a report on the merger of two Board committees, the Leadership and Management Committee and the Public Information and Education Committee. This report will be on the agenda at the Executive Committee meeting tentatively scheduled on February 24.	<p>If the Executive Committee approves this report, it will be presented at May meeting; and have a formal vote at the August meeting.</p>
State EMS Medical Director’s Report – Dr. Gilbert	Dr. Gilbert deferred most of her report to the Medical Direction Committee’s report. Dr. Gilbert reported that she attended a Mid-Atlantic EMS Council Medical Director’s meeting in December. The new AHA Guidelines was discussed at that meeting.	
Office of EMS Reports – Gary Brown and Staff	<p><u>Advisory Board Meeting Date Changes</u>- The May meeting dates had to be changed. Instead of meeting on May 4 and 5, the EMS Advisory Board and its committees will be meeting on May 11 and 12. On May 11, all the meetings will be held at The Place at Innsbrook; and on May 12, all the meetings will be held at the Hilton Garden Inn in Innsbrook (located right behind The Place).</p> <p><u>Office of EMS Transferred Within VDH</u>- The Office of EMS has been transferred within the Department of Health from the Deputy Commissioner for Public Health to the Deputy Commissioner for Emergency Preparedness and Response, Dr. Lisa Kaplowitz.</p> <p><u>General Assembly</u>- Four budget amendments have been introduced to restore the 3.45 million dollars that have been diverted to the General Fund. The Budget bill is currently only restoring half of the \$3.45 million dollars to OEMS. The budget bill does not address the \$1,045,000 that has been directed to the State Police for med-flight operations. There is a budget amendment that would appropriate \$700,000 in General Funds to OEMS for AED’s for nursing homes. There are two budget amendments, one for \$11,000,000 and one for \$22,000,000 that would transfer monies from General Funds to the Trauma Center Fund. The Poison Control Centers are included in the Budget Bill even though the monies don’t show up as an</p>	
Legislative Update – Randy Abernathy		

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Office of EMS Personnel Updates	<p>EMS item.</p> <p>Mr. Abernathy noted that he has been attending the General Assembly as a lobbyist for VAGEMSA. Mr. Abernathy gave an update on several of the bills affecting EMS. Sam Dahl from Norfolk Fire & Rescue gave an update on HB610. Mr. Abernathy reported that Ed Rhodes thinks that the budget amendments will remain intact.</p>	
Federal Funding Changes	<p>Paul Sharpe introduced Jodi Kuhn who is the new Biostatistician in the Office of EMS. Warren Short introduced Greg Neiman who is the new BLS Training Specialist in the Office of EMS.</p>	
Board of Health Meeting	<p>The Trauma and EMS Systems program at the Federal level has been eliminated. The Office of EMS has received federal support from that program for the past three years to support the Virginia Trauma System.</p> <p>The Rural Access to Emergency AED Devices has been substantially reduced. The Office of EMS has received funding from this program for the past three years.</p>	
Office of EMS Reorganization	<p>The Board of Health approved the Virginia Statewide Trauma System Designation Manual and the Pre-hospital and Inter-hospital Statewide Trauma Triage Plan.</p>	
Regional Councils Infrastructure Study	<p>The Office of EMS has nine new positions in the Office of EMS. One position is for a dedicated CISM position in conjunction with EP&R. This position will help with a benchmark in regards to the CDC grant. The creation of the CISM position freed up the Grants Administrator position, currently staffed to the Rescue Squad Assistance Fund grant program. The Grants Administrator position is being expanded to include more responsibilities with oversight and obtaining federal grants. With the creation of these new positions, OEMS has done some reorganization with its reporting structure.</p>	
Update on Some Federal Initiatives – Bill Bullock	<p>The Office of EMS and the Executive Committee of the EMS Advisory Board has jointly agreed to form a task force to study the Regional Council infrastructure within the Commonwealth. One issue that they are contemplating is whether the Regional Councils should become state regional offices. The task force membership has not yet been determined. OEMS has discussed this proposal with both the State Health Commissioner and Robin Kurz in the Attorney General’s Office.</p>	
OEMS Updates - Scott Winston	<p>Mr. Bullock gave an update on the Department of Homeland Security’s (DHS) new mechanism for applying for federal funds. In the future, Virginia will have to compete with other states for DHS federal grant funds. Mr. Bullock also briefed the Board on the Federal Omnibus Budget Bill that was passed on February 1.</p>	
	<p>Mr. Winston introduced Scott Hechler, the Deputy Director from the Department of Fire Programs. Mr. Hechler’s attendance is due, in part, to the ongoing collaboration between the Office of EMS and the Department of Fire Programs to develop a closer working relationship.</p> <p>The Office of EMS is in the process of interviewing for the Program Representative Supervisor position that was previously held by Melissa Doak. OEMS will be</p>	

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Introduction and Remarks by Lisa Kaplowitz, MD, Deputy Commissioner for Emergency Preparedness and Response	<p>conducting interviews on February 23 and 24.</p> <p>Mr. Winston announced that one change made during the recent reorganization of OEMS is that the Durable Do Not Resuscitate Program will now be managed by the Trauma and Critical Care unit instead of the Public Information and Marketing unit.</p>	
	<p>Dr. Kaplowitz gave a brief history of the Emergency Preparedness and Response program. Dr. Kaplowitz talked about the staff in her office and her understanding of the importance of working with EMS in achieving the missions of their program. Dr. Kaplowitz stated that EP&R will be offering a broad range of training in an effort to get more people involved and working in the Emergency Operations Center and Emergency Coordination Center.</p>	
Office of Attorney General Report – Robin Kurz	<p>Ms. Kurz updated the Board regarding the District of Columbia ambulance service and the investigation that was being conducted by the Office of Civil Rights of the U.S. Department of Health and Human Services. The investigation was in regards to an ambulance service allowing a reporter ride along on ambulance calls; and the reporter used names of patients in his article. Ms. Kurz said it was found to be a HIPAA violation. Ms. Kurz received some guidance documentation and based on the documentation thinks that EMS agencies will be okay to continue allowing intern student volunteers to ride on ambulances.</p>	
Pandemic Flu Committee Report – Don Taylor and Linda Johnson	<p>After it was brought to the EMS Advisory Board’s attention at their November meeting that there was not any representation from the EMS community on the Pandemic Flu Committee, and at the request of OEMS and the Advisory Board, Don Taylor and Linda Johnson were appointed to serve on this committee. Don and Linda gave a presentation that outlined an overview of the committee’s mission and purpose, and also talked about some of their concerns with the plan.</p> <p>There will be a Pandemic Flu Summit on March 23 at the Richmond Convention Center that will be open to all stakeholders. All stakeholders are encouraged to attend.</p> <p>Mr. Taylor and Ms. Johnson drafted a position statement requesting that the Office of EMS be considered as a stakeholder at all other planning meetings for possible mass casualty events. This draft has been given to the Advisory Board Executive Committee for consideration and will hopefully be sent to the Board of Health.</p> <p>Dr. Kaplowitz gave some additional information regarding the Pandemic Flu Committee and the planning that has been taking place. Dr. Kaplowitz also addressed some of the issues brought forth by Don and Linda. Dr. Kaplowitz referred attendees to visit the Health Department’s Pandemic Flu web site for further information.</p>	<p>Mr. Taylor and Ms. Johnson brought the following recommendations to the Advisory Board:</p> <ol style="list-style-type: none"> 1. Continue to assure that OEMS is at the table for all Stakeholders meetings. 2. Recommends that the OMD Committee look at some type of statewide flu triage plan. 3. Ask the Attorney General’s Office for assistance in determining where liability would fall for doing flu triage. 4. Working definition of a “health care worker”. 5. OEMS needs to look at some type of training and out reach program for EMS providers. 6. VDH emphasize to the local health departments to get out and get involved with the responders and agencies in the local governments.

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Committee Reports:		
Awards Selection Committee – Karen Wagner	The Awards Selection Committee will be meeting on September 8 to review the Awards Selections for the Governor’s Awards for EMS. The Regional Councils are actively working on getting nominations for the regional awards.	
Communications Committee – Gary Critzer	<p>The Communications Committee has had two meetings, February 9 and 10. The February 9 meeting was an all day meeting to review the sections of the EMS Regulations that relate to EMS Communications. Minor revisions have been made to the regulations that will be forwarded to the Regulation and Policy Committee.</p> <p>The committee also reviewed the PSAP Accreditation guidelines and brought forth an action item to the Board regarding those guidelines.</p> <p>Mr. Winston requested that the wording should be changed from “OMD” to “EMS Physician” in order to be consistent with the terminology in the EMS Regulations. Mr. Critzer was agreeable to making that change in wording.</p> <p>The Communications Directory update should be out on the OEMS Website in the near future. It will also be put into a hard bound form that will be distributed to the agencies throughout the Commonwealth.</p>	<p>MOTION: To modify the accreditation program to allow any emergency medical dispatch program that meets the NHTSA and ASTM Standard and has approval from an OEMS approved EMS Physician.</p> <p>The Chair opened the floor for discussion.</p> <p>Hearing no more discussion, the Chair called for the vote. YEAS = 22; NAYS = 0; Abstentions = 0 The motion was carried unanimously.</p>
CISM Committee – Carol Morrow	Liz Martin was not in attendance and Carol Morrow reported that they had no report.	
EMS Emergency Management Committee – Bubby Bish	<p>The committee met on December 1, 2005 at the Henrico Volunteer Rescue Squad. The committee discussed several items, including the overall command and request structure used during the deployment of Hurricane Katrina; the communication pathways from the local expanded to the region, state and the federal agencies; credentialing of the responders; and the need for simple directions for localities to ask for resources. The committee also discussed developing a position paper on the flow of requests for emergency management and ESF-8/EMS teams during EMAC deployment. They are continuing to review the Mass Casualty I-II Instructor and Student Manuals to see if there is a need to update the material.</p> <p>The next meeting is scheduled on March 16, 2006 at 11AM at The Place at Innsbrook.</p>	
Emergency Medical Services for Children – Theresa Guins	<p>Federal funding will be continued for the EMSC program for the next fiscal year. Currently Virginia Commonwealth University holds the grant for the Virginia EMSC program; however the Office of EMS will be submitting the grant request in the next grant cycle.</p> <p>Dr. Guins advised the Board that child advocates were disappointed that the</p>	

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	<p>legislation asking that EMS providers be mandated reporters of child abuse was defeated in this GA session.</p> <p>The next meeting is scheduled April 13, 2006 at The Place at Innsbrook.</p>	
Finance, Legislation & Planning Committee – Gary Dalton	<p>The committee has had two meetings since the last Board meeting, January 20 and February 9, 2006.</p> <p>At the January 20 meeting at the VAVRS Headquarters, the committee held a public hearing on the Virginia EMS Strategic Plan. The committee received several comments on the Plan and edited the Plan based on those comments. The Plan was distributed to the board for their review. Once the Strategic Plan is approved, the Operational Plan will have to be adjusted to coincide with the Strategic Plan. The Operational Plan will run on a fiscal year cycle. The Operational Plan will address a lot of the issues that came forth from comments on the Strategic Plan.</p> <p>Mr. Dalton reported that the committee also agreed to trim the membership of the committee from 15 members to 13 members; and designated Dr. Gilbert as an ex-officio member of the committee.</p> <p>The next meeting of the committee is scheduled on May 12 at 9 AM at the Hilton Garden Inn.</p>	<p>MOTION: The committee brought forth the Virginia EMS Strategic Plan to the Board for approval.</p> <p>The Chair opened the floor for discussion; and following discussion called for the vote.</p> <p>YEAS=22; NAYS=0; Abstentions=0</p> <p>The motion was carried unanimously.</p>
Financial Assistance Review Committee – Byron Andrews	<p>F.A.R.C. met December 9 for the Grant Review. They recommended funding for 106 applications for a total of \$3.4 million dollars. Five initiatives were funded through the award process. The next deadline for the grants is March 15.</p> <p>F.A.R.C. will be doing a review of the Eastern Shore in April. Central Shenandoah will be the next council to appoint a committee member.</p>	<p>Mr. Andrews asked that council to forward three names to the Nomination Committee for the May meeting. Those nominations will be brought before the Advisory Board at the May meeting.</p>
Leadership and Management Committee / Public Information and Education Committee – Rohn Brown	<p>Kevin Dillard, Committee Chair, was unable to attend this meeting; and Rohn Brown gave the report in his absence.</p> <p>An Ad Hoc Committee was formed in November to work on merging the Leadership and Management Committee and the Public Information and Education Committee into one group. The Ad Hoc committee discussed what issues and deliverables they would want the new committee to address.</p> <p>An action plan has been developed and this Plan will be addressed as a Bylaws change in the next Advisory Board meeting.</p>	
Medevac Committee – Randy Abernathy	<p>The committee met on January 12. The committee voted unanimously to forward the proposed rules and regulations for air medical services in the Commonwealth to the Regulation and Policy Committee. The committee has appointed a sub-committee to work on Best Practices that will be a guidance document to help</p>	

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	<p>organizations that provide air medical services with some business principles on how to deliver services.</p> <p>It appears that the legislation will be passed to allow QA reporting on air medical services in the Commonwealth. The committee has agreed to do joint education and training in an effort to send a comprehensive and unified message to the EMS community as to the appropriate use.</p> <p>The next meeting is scheduled on April 13, 2006 at The Place.</p>	
<p>Medical Direction Committee – Kim Mitchell</p>	<p>Dr. Mitchell brought forth an action item for the Board’s approval.</p> <p>Dr. Mitchell and Dr. Gilbert gave the Board a brief overview of Dr. Rawls life and accomplishments.</p> <p>The committee met on January 12 at the Hilton Garden Inn. At the meeting, the committee adopted some changes to the issuance of Category 1 continuing education credits. These changes have to be approved by the Office of EMS.</p> <p>The committee agreed unanimously to adopt the Cincinnati Stroke Scale as the scale for pre-hospital use.</p> <p>Mr. Bill Brown, the Executive Director of the National Registry of EMTs, led an extensive discussion to answer questions and clarify where on the national scale they saw the various levels of providers progressing.</p> <p>The committee is creating a sub-committee to establish a study on impact of the National Scope of Practice and integrate Scope of Practice and the various tiered systems that they are dealing with now to determine the best way to make progress in the Commonwealth.</p> <p>The committee unanimously endorsed the concept that EMS providers should be mandated to report expected child abuse.</p> <p>On March 31, the Office of EMS in association with the American College of Emergency Physicians will be offering an Operational Medical Director update, free to interested parties in Bristol, Virginia. CE credits will be given for the course.</p> <p>The next meeting is scheduled on April 13 at 10:30 AM at The Place.</p>	<p>MOTION: The Medical Direction Committee requests that the EMS Advisory Board formerly put forth a resolution to recognize the life and accomplishments of Dr. John Rawls.</p> <p>The Chair called for a vote.</p> <p>YEAS=22; NAYS=0; Abstentions=0</p> <p>The motion carried unanimously.</p>
<p>Nominating Committee – Karen Wagner</p>	<p>Dr. Wentzel, Committee Chair, had to leave early; but asked Ms. Wagner to relay that he had no report.</p> <p>Ms. Wagner informed the Board that the Nominating Committee needs to appoint</p>	

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	<p>members to the committee. As Chair, Ms. Wagner appointed three members to the committee and the board needs to appoint two additional members.</p>	<p>The Chair appointed Coan Agee, Dr. Dudley, and Gary Dalton.</p> <p>The Chair opened the floor for two additional appointments.</p> <p>Motions were made to appoint Gary Critzer and Morris Reece to serve on the Board.</p> <p>The motions seconded and the board voted unanimously to appoint Gary Critzer and Morris Reece to serve on the Nominating Committee.</p>
<p>Professional Development Committee – James Dudley, M.D.</p>	<p>The Professional Development Committee met on January 11 at The Place at Innsbrook.</p> <p>The committee did vote to support a draft regulatory change in support of an electronic process for continuing education and to appoint an Ad Hoc Committee sub-committee to evaluate the process by which EMS instructor credentialing is occurring.</p> <p>The committee also discussed the National College of Emergency Physicians National Report Card on the State of Emergency Medicine.</p> <p>The next meeting is April 12 at The Place at Innsbrook.</p>	
<p>Regulation and Policy Committee – Jennie Collins</p>	<p>The committee last met February 9.</p> <p>The committee will be working with Warren Short from OEMS to address some questions and revisions regarding regulation language for continuing education.</p> <p>Catherine Hudgins has agreed to serve on the Regulation and Policy Committee as the VML representative.</p> <p>OEMS, along with the Executive Directors and EMS Advisory Board Leadership, recently met with the Board of Pharmacy to address concerns that the Board of Pharmacy’s regulations do not adequately address EMS needs. Scottie Russell, the Board of Pharmacy Executive Director, has invited three or four EMS stakeholders to sit on the Board of Pharmacy’s Regulation review. They should be starting this process sometime in February. Mike Berg and Ms. Collins will sit on the review committee and will appoint a couple of other providers to sit on the committee, as well.</p>	

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	<p>The Regulation and Policy Committee has set a tentative schedule for moving the regulation packages through the next processes.</p> <p>The committee brought forth one action item for the Board.</p> <p>The committee will hold its next meeting on May 11 at The Place.</p>	<p>MOTION: Regulation & Policy Committee has reviewed the proposed Air medical Regulation rotor and Fixed Wing Operations and Requests the Governor’s Advisory board support the movement of this document forward through the regulatory review process.</p> <p>The Chair opened the floor for discussion; and following discussion called for the vote.</p> <p>YEAS=21; NAYS=0; Abstentions=0</p> <p>The motion was carried unanimously.</p>
<p>Transportation Committee – Don Taylor</p>	<p>The committee is working with the F.A.R.C. Committee to address questions about replacement guidelines for ambulances. The committee will present criteria for ambulance replacement at the next F.A.R.C. committee meeting.</p> <p>The committee is working with Mike Berg on the EVOC definition. They should have that resolved by the next meeting of the Transportation Committee.</p> <p>The committee will be reevaluating the issue of permitting of alternate transportation vehicles because of some issues recently raised.</p> <p>Information that the committee received in response to a survey they sent out regarding what should and should not be required to carry on transport and non-transport vehicles has been forwarded to the Regulation and Compliance Committee</p> <p>The committee worked with Mr. Berg on SB24 – Legislation to Pilot a Motorcycle Medic Program.</p>	
<p>Trauma Oversight & Management Committee – Morris Reece</p>	<p>The committee has met twice since the last Advisory Board meeting.</p> <p>The Trauma Fund Collection Process is going very well.</p>	
<p>Regional EMS Council Executive Directors – Tina Skinner</p>	<p>The group met on February 9.</p> <p>The group has several regional projects. Ms. Skinner discussed some of the projects. The projects include the “Regional Recruitment Project” – a kiosk sponsored by the Peninsulas EMS Council. The Regional Directors went on record in support to make this a statewide project for all the regional councils.</p>	

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	<p>The group also discussed a Bill for Services Seminar project. The project is being worked on by Central Shenandoah EMS Council along with the Office of EMS. The Regional Councils hope to have the template by May 2006.</p> <p>The group also looked at a Stroke Study and a study on the Utilization of EMS in Virginia.</p> <p>The group continues to work with OEMS on EMS Planning; and also continue working on the Regional Council contracts.</p> <p>Ms. Skinner informed the Board that Pokey Harris, the Southwest EMS Council Director, is leaving to pursue other interests. Greg Woods will be Interim Director for the Southwest EMS Council.</p> <p>The next meeting is scheduled on May 11 at The Place at Innsbrook.</p>	
PUBLIC COMMENT	<p>Don Wilson spoke on his behalf, and not on behalf of the other Regional Councils, regarding the proposed Study Group on Regional Councils. Mr. Wilson cautioned the EMS Advisory Board and the Regional Council Directors that they should not be engaged in discussions and decision making regarding this study "after hours".</p>	
OLD BUSINESS	<p>At the last Board meeting, Ms. Wagner announced that she was going to send a letter to Dr. Stroube to schedule an introductory meeting, as Chair of the EMS Advisory Board. Dr. Kaplowitz has agreed to work with Ms. Wagner to set up that meeting.</p> <p>Mr. Abernathy said that in the last meeting the Professional Development Committee made a motion regarding writing a letter to the Governor regarding OEMS staff being allowed to pursue educational opportunities outside the Commonwealth of Virginia in order to better enhance the EMS educational system. At the request of Mr. Brown, the motion was tabled. Mr. Abernathy asked to withdraw that motion.</p>	<p>That motion will be withdrawn.</p>
NEW BUSINESS	<p>As a matter of information, Mr. Abernathy told the Board that the Funeral Directors unanimously supported and will probably be approved the regulation that will not require EMS to have a special license to transport remains to a funeral home.</p>	
Adjournment	<p>Hearing no additional business, the meeting was adjourned at 4:28 PM</p>	
NEXT MEETING	<p>May 12, 2006 at 1:00 PM at the Hilton Garden Inn.</p>	